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# Internal Quality Assurance Cell (2021-22)

- Chairperson: Dr. Geeta Prabha (Principal)
- > Coordinator: Mrs. Singh Ritakumari Dudhnath
- Administrative officers: Ms. Shaheen Bano, Mrs. Seema Verma

#### **Faculty Members:**

- Mr. Naresh Kumar
- Mrs. Neetu Ahlawat
- Mr. Deepak Kumar
- Mrs. Vaishali
- Mrs. Sonia Gupta
- Ms. Meenakshi
- Ms. Amit Kataria
- Ms. Archna Gupta

Member from the Management: Mr. Bharat Gupta

Nominee's from local Society: Mrs. Sunita (Gram Sarpanch)

### Nominee's from Students:

- Rohit
- · Himani Bhardwaj

#### Nominee's from Alumni:

- Rajesh Kumar Jha
- Priya Jatin Kapoor

Nominees from Industrialist: Mrs. Usha Chauhan

Principal Stone, Bahadurgarh Jhujiya Road, Kablana, Distit, Jholi

Coordinator

20 Km. Milestone, Bahadurgarh Jhajjar Road, Kablana, Distt. Jhajjar (Haryana) - 124104
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# Ganga Institute of Educat Notice

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NOTICE

25.03.2022

A meeting of Internal Quality Assurance Cell will be held on 02.04.2022 at 02:00 P.M. in the room no. 20.

All concerned note and attend.

# Agenda of the meeting is as follows:-

- World Red Cross Day
- Inter-House Competition
- Parents Teacher Meeting
- Faculty Development Program
- Yoga Camp/Workshop
- In-house Exam
- Any other relevant issues made by the IQAC members

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**IOAC Coordinator** 

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#### Minutes:-

The meeting started on with the welcome of all members. After Tea, Agenda of the meeting was taken one by one.

- It was decided to celebrate World Red Cross Day, for this Blood Donation camp and free Eyes Check-up camp was decided to organize.
- It was decide to conduct Inter-House Competitions on various topics.
- Parents Teacher Meeting was planned to organize.
- For the enrichment of Faculty, Faculty Development Program was chalked out.
- It was decided to conduct Yoga Camp/Workshop for the teachers and students.
- In-house Examination were planned and discussed for the students.

Any other issues raised by members were discussed and meeting was closed at 4:00 P.M with vote of thanks by the IQAC Coordinator.

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## **Action Taken Report**

- On the occasion of World Red Cross Day -Blood Donation camp and free Eyes Check-up camp was organize on 09<sup>th</sup> May, 2022.
- Inter-House Competitions on World Environment Day was organized on 04/06/2022.
- Parents Teacher Meeting was organize on 01/06/2022.
- For the enrichment of Faculty, Faculty Development Program was organized.
  - One day Sensitization Program on Professional Ethics & Code of Conduct for Teachers on 9/7/2022
  - One day Workshop on "E-Content Development" by Madhuri Hooda on 22/07/2022.
  - One Day National Workshop on "Soft Skills" by Dr. Nidhi on 03/08/2022.

• Workshop on International Yoga Day was organized on 21/06/2022.

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NOTICE

27.12.2021

A meeting of Internal Quality Assurance Cell will be held on 03.01.2022 at 02:00 P.M. in the room no. 20.

All concerned note and attend.

# Agenda of the meeting is as follows:-

- Visit to Surajkund Fair
- Annual Sports Meet
- School Engagement Program
- Institutional Publication
- Any other relevant issues made by the IQAC members

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**IOAC Coordinator** 

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# Internal Quality Assurance Cell

A meeting of IQAC was held on 03.01.2022 at 2:00 P.M.

#### Minutes:-

The meeting started on with the welcome of all members. After Tea, Agenda of the meeting was taken one by one.

- It was decided to organize a visit to Surajkund Fair on 11th February, 2022.
- Annual Sports meet was discussed to organize.
- School Engagement Program was finalized. It was decided that Program will start from 07th Feb., 2022 and continues till 31st May, 2022 (16 weeks teaching practice) in various schools of Jhajjar district. List of Schools were prepared for the purpose and for the permission of school heads.
- It was decided to publish papers in Institutional Journal. For this papers were invited from various sources.

Any other issues raised by members were discussed and meeting was closed at 4:00 P.M with vote of thanks by the IQAC Coordinator.

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**NOTICE** 

24.09.2021

A meeting of Internal Quality Assurance Cell will be held on 01.10.2021 at 02:00 P.M. in the room no. 20.

All concerned note and attend.

### Agenda of the meeting is as follows:-

- Internal Seminar
- Workshop/Seminar/Conference
- Extension Activities.
- Outreach Program
- Festivals Celebration
- Any other relevant issues made by the IQAC members

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# **Internal Quality Assurance Cell**

A meeting of IQAC was held on 01.10.2021 at 2:00 P.M.

### Minutes:-

The meeting started on with the welcome of all members. After Tea, Agenda of the meeting was taken one by one.

- It was decided to conduct Internal Seminar and for this topics were finalized.
- Workshop/Seminar/Conference on various topics was planned to organize and discussed.
- Extension Activities was planned for the students and resource teacher were suggested.
- Outreach Program dates was finalized.
- Various activities and competitions were planned for the festivals celebration, and dates were finalized.

Any other issues raised by members were discussed and meeting was closed at 4:00 P.M with vote of thanks by the IQAC Coordinator.

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# **Action Taken Report**

- Two days Internal Seminar was conducted on 11th -12th Oct. 2021.
- Workshop/Seminar on various topics was conducted:-
  - Guest Lecture on "Peace and Equality" on 18/04/2022.
  - "Interdisciplinary International Seminar (Online) on Post COVID Education:
     Paradigm shift in Teaching Learning was conducted on 4th & 5th December,
     2021.
  - Workshop on "Inferential Statistics" by Neeru Rathi on 11/03/2022.
- Extension Activities/Lecture conducted were as follows:
  - Guest Lecture on "Gandhian Thoughts" by Usha Chauhan on 04/10/2021.
  - Special Talk on "Various Policies of Government for Employment" by staff on 26/10/2021.
  - Talk On "Cleanliness is Next to Goodliness" by Dr. Amit Garg on 22/11/2021.
  - Extension Lecture on "Inclusive Education" by Dr. Archna Kadian on 28/11/2021
  - Extension Lecture on "Use of ICT in Teaching Learning Process" by Dr. Menka Choudhary on 10/02/2022.
  - Extension Lecture on "Integrated Approach to Science and Technology for Sustainable Future" by Neeru Rathi on 28/02/2022.
  - Extension Lecture on "Women Empowerment" by Dr. Poonam Hooda on 08/03/2022.
  - Extension Lecture on "Basic Fundamentals of Research" by Dr. Madhuri Hooda on 11/01/2022.
  - Guest Lecture on "Value Education in Teacher Training Institutes" by Dr. Taruna Malhotra on 28/05/2022.
  - Outreach Program was conducted as follows:-
    - Rally on World AIDS Day 1/12/2021.
    - Shraam Daan Activities 7/12/2021.
    - Rally on Beti Bacho & Beti Paddho in Badhani Village 24/1/2022.
    - Naukkad Natak on Dowry System Village Bhadhani 10/3/2022.
    - Swachchh Bharat Abhiyaan in Bhadhani 22/3/2022.
    - World Labour Day- Shram Daan Activities 01/05/2022.
    - World Environment Day (Tree Plantation & Anti Polythene Campaign) on

# 04/06/2022 to 05/06/2022.

- Various activities and competitions for the celebration of festivals were as follows:-
  - Celebration Of Diwali: Diya Decoration, Wall Decoration, Rangoli Making,
     E-Poster on 04/11/2021
  - Candle Making Competition on Christmas Day Celebration on 24/12/2021
  - National Youth Day, "Pledge" To Build A Citizen Where Our Young Generation Will Play An Influential In Shaping Future of The Country on 12/1/2022
  - Celebration of Lohri & Makarsankranti on 13/1/2022
  - Republic Day Celebration (Poster making, Poem Recitation) on 25/01/2022
  - Poster Making Competition on World Cancer Day and Basant Panchmi on 4/2/2022
  - Celebration of World Earth Day on 22/4/2022

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NOTICE

01.07.2021

A meeting of Internal Quality Assurance Cell will be held on 10.07.2021 at 02:00 P.M. in the room no. 20.

All concerned note and attend.

# Agenda of the meeting is as follows:-

- Admissions of the Session.
- Academic Calendar and Time Table.
- Orientation Program for current session.
- Discussion on Results.
- Feedback Collection.
- Any other relevant issues made by the IQAC members.

Principal Ganga Institute of Education, Kablana

IQAC Coordinator

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# **Internal Quality Assurance Cell**

A meeting of IQAC was held on 10.07.2021 at 2:00 P.M.

### Minutes:-

The meeting started with the welcome of all members. After Tea, Agenda of the meeting was taken one by one.

### Admissions of the session:

Admissions Strategies were planned and discussed. Prospectus of previous and current year were reviewed. There found no major changes between both of the prospectus.

# Academic Calendar and Time Table:

Academic activities were planned for the year. A list was prepared and activities were finalized to conduct. Teaching staff was asked to give their choices and preference for subjects. Academic calendar was planned and Time Table was prepared by Time Table Committee.

#### • Orientation Program:

A schedule for Orientation program for new admitted students was prepared and finalized to execute. Teaching staff decided to prepare Power Point Presentations of their respective allotted subjects.

#### Discussion on results:

Results of B.Ed. and M.Ed. were discussed. Summary of results was presented by Examination Committee. Extra classes were suggested for reappear and other needy students.

### • Feedback Collection:

Feedback from stakeholders on various aspects was decided to obtain online as well as offline. So that improving areas may be identified.

 Meeting ended with thanks and expressing gratitude to all for sharing time for quality initiative.

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# Action Taken Report

- Academic Calendar and Time Table was prepared for UG and PG course by concerned in-charges.
- Orientation program/ Students Induction Program were organized on 08<sup>th</sup> 10<sup>th</sup>
   December, 2021 for M.Ed. 1<sup>st</sup> year and 09<sup>th</sup> 12<sup>th</sup> December, 2021 for B.Ed. 1<sup>st</sup> year course.
- Feedback collected from various stakeholders.

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